



**AVONMORE**

Tertiary Institute | NEW ZEALAND

**INTERNATIONAL  
COURSE INFORMATION**



**“STUDYING IN NEW ZEALAND WAS AMAZING. THE PLACE IS BEAUTIFUL, THE PEOPLE MAKE YOU FEEL RIGHT AT HOME AND AVONMORE WAS FRIENDLY, SUPPORTIVE AND PROFESSIONAL. IF YOU GET THE CHANCE ... TAKE IT!”**

**FROM STUNNING NATIONAL PARKS AND AN ENDLESS COASTLINE TO BUSTLING CITIES AND QUIET COUNTRY TOWNS, NEW ZEALAND IS A GREAT PLACE TO TRAVEL TO AND TO BE A STUDENT. WE ARE ONE OF THE TOP TEN TOURIST DESTINATIONS IN THE WORLD; COME AND SEE WHY.**

New Zealand has for many years been a preferred destination for international students wishing to study abroad. The combination of our beautiful natural landscape, safe and friendly city life and world-class tertiary institutes like Avonmore, make it an ideal place to further your education.

New Zealand attracts students from around the world, in particular from Asia, North America and Europe. Our country is a wonderful place to study due to our friendly and supportive culture, commitment to helping people achieve and ability to provide high quality and practical education and training courses. In 2006 Avonmore was awarded Training Institute of the Year for its commitment to helping local, national and international students succeed.

New Zealand is not just a great place to study, it also provides a great backdrop for a holiday between study terms. New Zealanders, or Kiwis as we are known, are recognised for our relaxed personalities and lifestyle, love of the outdoors and sports and 'can-do' attitude towards study and work. With a population of just 4 million people, and 34 million sheep, we have an abundance of wide open spaces to enjoy adventure activities like hiking, mountain-biking, snowboarding, bungy-jumping and rafting. Our cities might be small but they still have the cultural diversity and energetic vibe found anywhere in the world. New Zealand is not just a great place to study, it is a great place to visit, stay and explore.

Our tourism industry is world-famous, and we are often placed in the top ten tourist destinations to visit: come and see why by studying in New Zealand with Avonmore.

# **WE WANT YOU TO CHOOSE YOUR OWN FUTURE BY PROVIDING YOU WITH A PLACE THAT SUPPORTS YOU TO LEARN AND GIVES YOU THE BEST POSSIBLE START TOWARDS A GREAT JOB OR CAREER.**

Avonmore Tertiary Institute was established in 1988 as a private tertiary education provider offering a range of programmes designed to meet the needs of relevant industries. Avonmore has relationships with a broad range of industries to ensure courses are relevant to the changing needs of business. Avonmore educates and trains students for the fastest growing and most dynamic sectors in the world, and who also have high demand for qualified personnel.

Avonmore is registered and accredited with the New Zealand Qualifications Authority. Ongoing accreditation ensures we maintain a high standard of premises, resources, tutors and education. Avonmore Tertiary Institute has the highest rating available with NZQA.

All units achieved are recorded with the New Zealand Qualifications Authority and issued annually to students as a personal record of learning.

In 2006 Avonmore was awarded Training Institute of the Year! In 2008 Avonmore celebrated 20 years of providing practical and relevant education to students and for employers.

## **WHY CHOOSE AVONMORE?**

Our courses are designed to prepare you for a job and a long-term career; they're practical and closely resemble what you're likely to experience when you enter the workforce. All our courses provide you with:

- > Small, supportive and friendly learning environments
- > Industry experienced tutors
- > Practical, hands-on learning and assessments
- > Excellent modern facilities and resources updated regularly to meet industry expectations
- > Work-experience and industry partners offering employment opportunities
- > Modular courses
- > Unit standard based qualifications that are recognised nationally

**[WWW.AVONMORE.AC.NZ](http://WWW.AVONMORE.AC.NZ)**

# HOSPITALITY AND BUSINESS MANAGEMENT LEVEL 5

**GET STARTED IN A CAREER WITH LIMITLESS OPPORTUNITIES TO MEET PEOPLE AND SEE THE WORLD. BE PART OF THE BUZZ THAT MAKES THIS INDUSTRY SO EXCITING.**

**Avonmore offers a variety of hospitality courses that prepare you to work in the industry. We liaise with the hospitality industry to ensure that when you complete your education and training, you have relevant skills that make you employable in career areas that include:**

- Waiter, Bartender & Barista
- Food and beverage supervisor
- Food and beverage manager
- Restaurant manager
- Catering manager
- Hotel human resources manager
- Café and bar supervisor
- Banquet attendant/supervisor
- Café and bar manager
- Banquet manager
- Hospitality operations manager
- Starting your own business

We provide you with the necessary skills to perform management and operational functions at a supervisory management level within the Hospitality industry. In addition, we can provide an academic pathway for a specialist qualification in Hospitality and Tourism.

## YOU WILL LEARN

### Hospitality Service

- Customer Service
- Food & Beverage Service
- Barista
- Accommodation Operations
- Hospitality Operations
- Sale Of Liquor Act
- Kitchen Operations

### Management

- Communications
- Marketing
- Supply Chain Management
- Accommodation Management
- Human Resource Management
- Accounting
- Supervise Food Safety Programme
- Food & Beverage Management
- Operations Management
- Computing

## QUALIFICATIONS

- AVONMORE Diploma in Hospitality Management Level 5
- National Diploma in Hospitality (Management) Level 5
- National Diploma in Business Level 5
- HSI Certificates of Achievement in: Hospitality Operations; Customer Service; Food Safety; and Licence Controller Qualification

## COURSE LENGTH AND HOURS

- 68 teaching weeks plus holidays.
- 24 hours per week (4 days)

# **BUSINESS MANAGEMENT LEVELS 5 AND 6**

**EVERY ASPECT OF OUR LIVES IS AFFECTED BY BUSINESS. BUSINESS SKILLS AND QUALIFICATIONS GIVE YOU THAT CRITICAL EDGE WHEN BUILDING A SUCCESSFUL CAREER.**

**The National Diploma in Business will prepare you to work in many different professional business roles. We liaise with national business associations to ensure that when you complete your education and training, you have relevant skills that make you highly employable. Some of the roles you may seek are:**

- > Office Administrator
- > Human Resource related position
- > Marketing Assistant
- > Marketing Co-ordinator

We provide you with the skills to perform supervisory and operational functions across a broad range of business sectors. In addition, we can provide an academic pathway to study further qualifications in Business and Commerce.

## **YOU WILL LEARN**

- > Communication
- > Accounting
- > Marketing
- > Human Resources
- > Law
- > Business Administration

## **QUALIFICATIONS**

- > National Diploma in Business Levels 5 and 6

## **COURSE LENGTH AND HOURS**

- > 66 teaching weeks plus holidays
- > 24 hours per week (4 days)

# **ENTRY CRITERIA FOR ALL COURSES**

**All International students must:**

- > **Have completed high school**
- > **Be 18 years of age or older**
- > **Meet the required level of English (IELTS 5.5)**

# COMPUTER NETWORK AND SYSTEMS ENGINEERING, LEVELS 5 AND 6

Become part of this dynamic, innovative and fast growing industry by training to become a computer network engineer. These qualifications are for students who want a career in the IT industry.

## LEVEL 5 COURSE AIMS

- Desktop computer support
- Network installation
- Network helpdesk
- LAN and WAN protocols
- Network security technologies
- Installation and maintenance of file and print servers
- Internet connectivity using a router and firewall
- UTP cable construction
- Network infrastructure planning and maintenance
- Server installation and configuration
- Diagnostic of network problems
- Managing users and groups within a domain
- Installation of edge servers
- Disaster recovery

## LEVEL 6 COURSE AIMS

### Business Networking [CORE]

This module is aimed at developing the basic skills and knowledge required to successfully work in an IT role in a business environment.

1. Network Fundamentals
2. Client and Server
3. IT and Business

### Network Infrastructure [CORE]

This module aims to equip graduates to undertake this management following industry standards and best practice.

1. Network Infrastructure Services
2. Network Directory Services

### Application Servers [ELECTIVE]

Application servers are used in many situations within business IT. The objectives are usually to provide some required feature, while increasing the centralisation of management and decreasing the reliance on desktop configuration and installation.

### Open Source Systems [ELECTIVE]

This module introduces students to the philosophy as well as the technologies of open-source, on both Linux and Microsoft Windows platforms. As well the course covers the integration of open-source with proprietary software.

### Network Routing and Switching [ELECTIVE]

1. LAN Switching and Theory
2. Routing and Protocols
3. Wide-Area Networks and Scaling the IP Address Space

### Convergence [ELECTIVE]

Converged networks support voice, data and multimedia using a common infrastructure. This course builds on students' existing knowledge of data networks, extending to include voice, data, conferencing and allied technologies.

## QUALIFICATIONS & CERTIFICATIONS YOU WILL GAIN

- Avonmore Diploma in Computing (Network Engineering) Level 5
- Avonmore Diploma in Computing (Network Systems Engineering) Level 6
- CompTIA A+ and Network +
- Open Source Systems - CompTIA Linux+
- Convergence - CompTIA CTP+
- MCTS (Microsoft Certified Technical Specialist)
- Network Routing & Switching - Cisco Certification CCNA

## POSSIBLE CAREER OPPORTUNITIES

- Desktop and server support
- Network and Systems Administrator
- Network Design and Implementation
- Network Technician

## COURSE LENGTH & HOURS

- 72 weeks plus holidays
- 25 hours teaching and 5 hours of self directed learning
- The Level 5 module is 36 weeks plus holidays covering entry level and computer networking
- The Level 6 module is 36 weeks plus holidays delivered in 3 modules (2 core and 1 elective module)



# COMPUTER NETWORK AND SYSTEMS ENGINEERING, LEVEL 7

## ADVANCED NETWORK SECURITY (CORE)

Security risks are ever present in IT, in an increasingly wide variety of forms and severity. This module deals with their identification, prevention and mitigation. These skills are in demand, both for specialist and generalist staff.

## DATABASE ADMINISTRATION (CORE)

Many IT staff will need to work with databases and database servers in some form or another, and doing so effectively requires a proper understanding of the design and construction of databases of various types as well as the management of server applications.

## QUALIFICATIONS & CERTIFICATIONS YOU WILL GAIN

- Avonmore Diploma in Computing [Network Systems Engineering] Level 7
- Database Administration – MCTS (Microsoft Certified Technical Specialist) SQL Server
- Advanced Network Security - CompTIA Security+

## ENTRY CRITERIA

Avonmore Diploma in Computing (Network Systems Engineering) Level 6 or equivalent

## POSSIBLE CAREER OPPORTUNITIES

- Desktop and server support
- Network and Systems Administrator
- IT Management
- Network Design and Implementation
- Network Technician

## COURSE LENGTH & HOURS

- 36 teaching weeks plus holidays
- 25 hours per week of class work and at least 5 hours of self directed learning
- Three modules of 12 weeks; 2 core and 1 chosen elective module from the electives for the Computer Network Systems Engineering (Intermediate) being one not already achieved (Application Servers, Open Source Systems, Network Routing and Switching & Convergence)



**CALL 0800 4 AVONMORE**

**WWW.AVONMORE.AC.NZ**



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## THE FOLLOWING INFORMATION IS AVAILABLE ON OUR WEBSITE

[www.avonmore.ac.nz](http://www.avonmore.ac.nz)

- › Avonmore Code of Practice
- › Accident insurance
- › Immigration requirements
- › Industry liaison
- › Fees protection
- › Fees
- › How you contact the IEAA
- › Conditions of acceptance
- › Statement of compliance with legislation
- › Staffing
- › Medical and counselling services
- › Accommodation
- › Qualifications
- › Eligibility for health services
- › Medical and travel insurance
- › English language requirements
- › Deposits, withdrawal and refund policies
- › Student fee indemnity
- › Complaints procedure
- › How to make complaints to NZQA
- › Equal employment opportunities policy
- › Privacy Act 1993
- › Quality management
- › Learning assistance/ESOL
- › Recognition of current competencies
- › Avonmore Certificate/Diploma